University of South Alabama - College of Arts and Sciences

Faculty Activity Report

Activity from May 1, 2024 to April 30, 2025

*Note: Save this document with your name (e.g. 2025 FAR Tom Smith) and submit an electronic copy and hard copy to your department secretary. FOR ANY ADJUSTMENTS NEEDED OR PROBLEMS WITH THIS DOCUMENT, PLEASE CONTACT SANGELA KING AT SBELLKING@SOUTHALABAMA.EDU OR CALL 251-460-6044.*

**NAME**:

**DEPARTMENT**:

**RANK**:

**Workload Distribution**: Percentage of effort devoted to teaching, professional development, and service as determined by your department chair. (Standard Distribution is Teaching: 60%, Professional Development: 30%, Service: 10%.)

**Teaching:** %

**Professional Development:**  %

**Service:** %

**A. TEACHING RESPONSIBILITIES**

**1. Classes and Laboratories Taught:**

**Summer Term** Office Hours Scheduled per week:

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Dept.  Abbr. | Course  No. | Section  No. | Lab  Section | Description/Title | Con.  Hrs. | Cred.  Hrs. | Enroll. | CHG\* |
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| Summer Totals: | | | | |  |  |  |  |

**Fall Semester**  Office Hours Scheduled per week:

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Dept.  Abbr. | Course  No. | Section  No. | Lab  Section | Description/Title | Con.  Hrs. | Cred.  Hrs. | Enroll. | CHG\* |
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| Fall Totals: | | | | |  |  |  |  |

**Spring Semester** Office Hours Scheduled per week:

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Dept.  Abbr. | Course  No. | Section  No. | Lab  Section | Description/Title | Con.  Hrs. | Cred.  Hrs. | Enroll. | CHG\* |
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| Spring Totals: | | | | |  |  |  |  |

\* Credit Hours Generated (Credit Hours X Enrollment)

**2. Student Advising and Direction**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | | Summer | Fall | Spring |
| Number of Undergraduate Majors Advised | |  |  |  |
| Number of Graduate Students Advised | |  |  |  |
| Student Activity Sponsorships | |  |  |  |
| List Student Activity Sponsorships: |  | | | |

**3. Other Teaching Activities**

**a. Internships, Theses, Projects, Directed Readings (in progress and completed)**

|  |  |  |  |
| --- | --- | --- | --- |
|  | Summer | Fall | Spring |
| Number of Internships/Practica Supervised |  |  |  |
| Number of Readings/Research Students Directed |  |  |  |
| Number of Master and Ph.D. Committees |  |  |  |
| Number of Master Theses and Ph.D. Dissertations Directed |  |  |  |
| Number of Master and Ph.D. Comprehensive Exam Committees |  |  |  |
| Number of Master Projects or Comprehensive Exams Directed |  |  |  |
| Number of Undergraduate Theses Directed (i.e., departmental, senior, honors) |  |  |  |
| Number of Undergraduate Thesis Committees (i.e., departmental, senior, honors) |  |  |  |

**c. Program proposals, new courses developed or first time preparations:**

**d. Other Teaching Activities (e.g. Guest Lectures, Course Improvements):**

**e. Graduate Certificate Programs (may include administrative assignments):**

**4. Special Service or Assignment (may include administrative assignments):**

Was special assignment made to duties other than instruction, research, or service?

|  |  |  |  |
| --- | --- | --- | --- |
|  | Yes |  | No |

If yes, was time reassigned from teaching?

|  |  |  |  |
| --- | --- | --- | --- |
|  | Yes |  | No |

Please describe special assignment or any reassigned time that you had:

|  |  |  |
| --- | --- | --- |
|  | Assigned Duties | Load  Hrs. \*\* |
| Summer |  |  |
| Fall |  |  |
| Spring |  |  |

\*\*If reassigned from teaching

**B. PROFESSIONAL DEVELOPMENT (Use APA Formatting. Examples provided.)**

1. **Publications** (including art works accepted for show or performance; giving complete bibliographic notation or other appropriate description; please indicate if peer reviewed):
2. **Peer Reviewed Journal Articles:**

APA FORMAT EXAMPLE:

Fine, M. A., & Kurdek, L. A. (1993). Reflections on determining authorship credit and authorship order on faculty-student collaborations. *American Psychologist, 48,* 1141–1147.

1. **Peer Reviewed Book Chapters:**

APA FORMAT EXAMPLE:

O'Neil, J. M., & Egan, J. (1992). Men's and women's gender role journeys: Metaphor for healing, transition, and transformation. In B. R. Wainrib (Ed.), *Gender issues across the life cycle* (pp. 107-123). New York: Springer.

1. **Peer Reviewed Books and Monographs:**

APA FORMAT EXAMPLE:

Nicol, A. A. M., & Pexman, P. M. (1999). *Presenting your findings: A practical guide for creating tables.* Washington, DC: American Psychological Association.

1. **Peer Reviewed Edited Volumes: Essay Collections, Anthologies, Editions of Primary Work, and Critical Apparatus:**

APA FORMAT EXAMPLE:

Wiener, P. (Ed.). (1973). *Dictionary of the history of ideas* (Vols. 1-4). New York, NY: Scribner's.

1. **Non Peer Reviewed Journal Articles, Book Chapters, Prefaces, Introductions, and Afterwards:**

APA FORMAT EXAMPLE:

Fine, M. A., & Kurdek, L. A. (1993). Reflections on determining authorship credit and authorship order on faculty-student collaborations. *American Psychologist, 48,* 1141–1147.

1. **Peer Reviewed Textbooks:**

APA FORMAT EXAMPLE:

Fine, M. A., & Kurdek, L. A. (1993). Reflections on determining authorship credit and authorship order on faculty-student collaborations. *American Psychologist, 48,* 1141–1147.

1. **Non Peer Reviewed Textbooks:**

APA FORMAT EXAMPLE:

Fine, M. A., & Kurdek, L. A. (1993). Reflections on determining authorship credit and authorship order on faculty-student collaborations. *American Psychologist, 48,* 1141–1147.

1. **Non Peer Reviewed Book Chapters:**

APA FORMAT EXAMPLE:

O'Neil, J. M., & Egan, J. (1992). Men's and women's gender role journeys: Metaphor for healing, transition, and transformation. In B. R. Wainrib (Ed.), *Gender issues across the life cycle* (pp. 107-123). New York: Springer.

1. **Non Peer Reviewed Books:**

APA FORMAT EXAMPLE:

Nicol, A. A. M., & Pexman, P. M. (1999). *Presenting your findings: A practical guide for creating tables.* Washington, DC: American Psychological Association.

1. **Other Non Peer Reviewed Publications:**

APA FORMAT EXAMPLE:

Nicol, A. A. M., & Pexman, P. M. (1999). *Presenting your findings: A practical guide for creating tables.* Washington, DC: American Psychological Association.

1. **Book Reviews in Scholarly Journals:**

APA FORMAT EXAMPLE:

Schatz, B. R. (2000). Learning by text or context? [Review of the book *The social life of indomriaton*]. *Science*, *290,* 1304.

1. **Editorship of Peer Reviewed Books or Peer Reviewed Journals:**

APA FORMAT EXAMPLE:

Gibbs, J. T., & Huang, L. N. (Eds.). (1991). *Children of color: Psychological interventions with minority youth*. San Francisco: Jossey-Bass.

1. **Editorship of Non Peer Reviewed Books or Non Peer Reviewed Journals:**

APA FORMAT EXAMPLE:

Gibbs, J. T., & Huang, L. N. (Eds.). (1991). *Children of color: Psychological interventions with minority youth*. San Francisco: Jossey-Bass.

1. **Member of Editorial Board for Peer Reviewed Journal or Journals:**

APA FORMAT EXAMPLE:

Gibbs, J. T., & Huang, L. N. (Eds.). (1991). *Children of color: Psychological interventions with minority youth*. San Francisco: Jossey-Bass.

1. **Abstracts:**

APA FORMAT EXAMPLE:

Woolf, N.J., Young, S.L., & Butcher, L.L. (1991). MAP-2 expression in cholinoceptive pyramidal cells [Abstract]. *Society for Neuroscience Abstracts*, 17, 480.

1. **Juried Performances, Productions and Recitals:**

APA FORMAT EXAMPLE:

Miller, R. P. (Producer). (1989). *The Dumbwaiter* [Student Production]. Mobile, AL: University of South Alabama.

1. **Other Performances, Productions and Recitals:**

APA FORMAT EXAMPLE:

Miller, R. P. (Producer). (1989). *The Dumbwaiter* [Student Production]. Mobile, AL: University of South Alabama.

1. **Juried Exhibitions:**

APA FORMAT EXAMPLE:

Smith, V. T. (2007, January). *Pictures of Hope.* Art Association of the World, Juried, Group Exhibition, New York, NY.

1. **Other Exhibitions:**

APA FORMAT EXAMPLE:

Smith, V. T. (2007, January). *Pictures of Hope.* Art Association of the World, Group Exhibition, New York, NY.

1. **Recordings:**

APA FORMAT EXAMPLE:

Taupin, B. (1975). Someone saved my life tonight [Recorded by Elton John]. On *Captain fantastic and the brown dirt cowboy* [CD]. London: Big Pig Music Limited.

1. **Reviewer of Manuscript Submissions for Peer Reviewed Journal**

Example: Invited manuscript reviewer for *The William and Mary Quarterly*.

1. **Committee Member for External Tenure and Promotion Review Committee**

Example: Invited to serve on tenure and promotion committee for another college or university (identify the College/University and the Department).

1. **Peer-Reviewed Book Republished in New Format (Paperback or Hardback)**

Example: The publisher will now print in paperback a monograph that originally appeared as a hardback book.

1. **Scholarly Digital Archive, Database, Map, etc.**

APA FORMAT EXAMPLE:

Railton, S. (2020). Spatializing “A Rose for Emily.” https://faulkner.iath.virginia.edu/

**2. Research, grant activity** (For grants, list investigators’ names, title of proposal, name of funding agency, amount of funding, date submitted, and whether or not funded):

**a. Grants** (Use APA format to include investigators, date, title, agency, and amount of funding.)**:**

**Awarded** (for date, use year and month awarded)

APA FORMAT EXAMPLE:

Forbes, D. C. (2006, November) *Application of Sulfur Ylide Technology*, Camille and Henry Dreyfus Program, $60,000.

**Active** (for date, use year and month awarded)

APA FORMAT EXAMPLE:

Forbes, D. C. (2006, November) *Application of Sulfur Ylide Technology*, Camille and Henry Dreyfus Program, $60,000.

**Pending** (for date, use year and month submitted)

APA FORMAT EXAMPLE:

Forbes, D. C. (2006, November) *Application of Sulfur Ylide Technology*, Camille and Henry Dreyfus Program, $60,000.

**Declined** (for date, use year and month declined)

APA FORMAT EXAMPLE:

Forbes, D. C. (2006, November) *Application of Sulfur Ylide Technology*, Camille and Henry Dreyfus Program, $60,000.

**b. Research Activity:**

**3. Participation in professional institutes, workshops, courses, conferences** (enhancing skills and/or knowledge):

**4. Presentations at professional national, regional and/or international conferences:**

APA FORMAT EXAMPLE:

Lanktree, C. B. & Briere, M. D. (1991). *Early data on the Trauma Symptom Checklist for Children.* Paper presented at the meeting of the American Professional Society on the Abuse of Children, San Diego, CA.

**5. Other professional development** (e.g. media coverage of exhibitions, honors and awards, office holding in professional organizations, editing, reviewing, etc.):

**C. PROFESSIONAL SERVICE**

1. **Committee Service**: Memberships (list offices held, if appropriate):

**a. Departmental Committees:**

**b. Collegiate Committees:**

**c. University Committees:**

1. **Extracurricular participation** (Student Organization Advisor, etc.):
2. **Community Engagement** - The College is interested in documenting the impact of faculty volunteer and compensated community and civic service in the region. Do not report service provided to the University in this section. List precise total number of hours claimed for the academic year for each service activity.
   1. **Professionally Related Service to the Community:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Group/Agency/Title** | **Number of Hours** | | **Type of Service**  **(Volunteer, Board Member, Advisor, Officer, etc.)** | **Pro Bono or Compensated** |
|  |  | Total hrs |  |  |
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* 1. **Other Civic Service** (unrelated to your professional or academic skills):

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| --- | --- | --- | --- | --- |
| **Group/Agency/Title** | **Number of Hours** | | **Type of Service**  **(Volunteer, Board Member, Advisor, Officer, etc.)** | **Pro Bono or Compensated** |
|  |  | Total hrs |  |  |
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|  |  | Total hrs |  |  |
|  |  | Total hrs |  |  |
|  |  | Total hrs |  |  |

1. **Service to Regional or National or International Organization Related to Your Teaching or Scholarly Field** (please specify):
2. **Service to Field Through Electronic Media:  Research Blog, Academic Newsletter, Academic Social Media** **Postings, etc.**

APA FORMAT EXAMPLE:

Gabriel, M. (2022). Response to Llosa. *Substack*. <https://substack.qqq>

1. **Students Involved in Research** – (Include Departmental and University honors students and UCUR program students you supervised as well as students - paid or unpaid - who assisted with library research, data collection, data analysis, etc. **Do not include students as research subjects and do not include Directed Studies**.)

| **Student Name** | **Student Level**  **(Grad or Undergrad)** | **Research Topic** | **Resultant Work (presentations, papers, posters, articles)** |
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1. **Professional Conferences, Meetings, and Symposia Held in Mobile or Baldwin County** - The College is interested in documenting professional conferences, meetings and symposia that were held in Mobile and Baldwin County. Please note below any organizations with which you are affiliated that sponsored such an event in the past year.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Organization** | **Event** | **Location** | **Your Role** | **Date** |
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